

Name _____

Date _____

8th Grade Computers: Files Vocabulary Test

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|-------------------|-------------------|----------------|
| A. Backup | G. File | M. Optimize |
| B. Crash | H. File Extension | N. Pits |
| C. Cylinders | I. Folder | O. Recycle Bin |
| D. Delete | J. Head | P. RPM |
| E. Directory Path | K. Lands | Q. Save |
| F. Document | L. My Documents | R. Save As |

DIRECTIONS: Match the word above to its correct definition below. Place the letter of the correct term in the space provided.

- _____ 1. A file that the user creates, sees, and/or interacts with on-screen
- _____ 2. An organizational container for one or more subfolders and/or files; a location that stores multiple files and other folders found in the GUI operating systems
- _____ 3. Two corresponding tracks on a fixed disk; used in floppy disks and hard drives.
- _____ 4. A location where deleted files are temporarily stored on Windows operating systems; it allows users to easily recover files that have been mistakenly deleted
- _____ 5. A folder designed in Windows for as the default, or predetermined setting, location for a user to save his or her files and documents
- _____ 6. A string of letters, usually three, (preceded by a period) that follow a file name. It categorizes the file and identifies the program that can open/activate the file
- _____ 7. To write a file onto a disk; command is usually found under the File menu
- _____ 8. A copy of a file or disk you make for archiving purposes
- _____ 9. Term used to describe the improvement of overall performance in software, hardware of the computer
- _____ 10. The flat surfaces on the surface of a CD that does not reflect light when it is hit by a laser
- _____ 11. A File menu item; to save a previously saved file in a new location and/or with a new name; allows users to specify the name and location of where he or she wishes to save the file before saving it
- _____ 12. A command that is used in terms of deleting/removing data or files
- _____ 13. Microscopic indentions on the surface of a CD that reflects light when it is hit by a laser
- _____ 14. A system malfunction in which the computer stops working and has to be restarted; program that terminates without warning or reason
- _____ 15. Revolutions per Minute; used to help determine the access time on computer hard disk drives
- _____ 16. Device found on the arm of a hard drive that is used to read data from the hard disk drives disk platter
- _____ 17. The names of all the drives, folders, and subfolders needed to locate a file. The complete location of where a computer, file, web, or other object is located
- _____ 18. The generic word for an application, document, control panel, or other computer data