Name _____

Date _____

**8th Grade Computers:**
**Windows Vocabulary Test**

A. Active Window
B. Application
C. Close
D. Command
E. Cursor
F. Desktop
G. Graphic
H. GUI
I. Icon

J. Keyboard Shortcut
K. Maximize
L. Menu
M. Menu Bar
N. Minimize
O. Operating System
P. Program
Q. Scroll Bar
R. Shortcut

S. Shut Down
T. Start Menu
U. Task Bar
V. Title Bar
W. Tool Bar
X. Upgrade
Y. User Friendly
Z. Windows

DIRECTIONS:  Match the word above to its correct definition below.  Place the letter of the correct term in the space provided.

_____ 1.    The pointer, usually arrow or cross shaped, which is controlled by the mouse

_____ 2.    A list of program commands listed by topic

_____ 3.    Allows you to perform tasks on a computer.  To use files, this opens them

_____ 4.    A bar commonly located at the bottom of the screen that displays the programs that are currently running

_____ 5.    The option that removes a window from your computer screen; it usually stops a program, or part of a program, from running.

_____ 6.    A link that points to a program. It allows users to create links to their programs in any folders, Start bar, Taskbar, Desktop, or other locations designated by the user

_____ 7.    The system software that controls the computer.  It allows you to manage and organize computer documents and to run programs

_____ 8.    The horizontal bar at the top of a window which has the name of the file or folder it represents

_____ 9.    A term used to describe updating a software program or adding a new hardware

_____ 10.   The application or window at the front on the monitor designated by a colored Title Bar.

_____ 11.   A combination of keystrokes that performs some function otherwise found in a pulldown menu

_____ 12.   The menu, accessible from the Taskbar, that allows the user to open programs, commands, and files within the Operating System

_____ 13. The act of giving instruction to your computer either by menu choice or keystroke

_____ 14. Action available in all GUI operating systems that allows a user to hide a window and keep the application running

_____ 15. Term used to describe a computer software program or hardware device that has been designed to be easy for all users to use without much difficulty

_____ 16. A graphic symbol for an application, file, or folder

_____ 17. A display area that represents the kinds of objects one might find on a real one

_____ 18. A program in which you do your work; also known as Programs.

_____ 19. An operating environment created by Microsoft that provides an interface knows as GUI for the IBM compatible computers

_____ 20. A bar, usually near the top of a window, that displays buttons with icons to provide quick access to certain functions within that program

_____ 21. Option available for most windows in a GUI that allows a user to enlarge a window to its largest size

_____ 22. A bar at the bottom or right side of the window that allows a user to move the window viewing area up, down, left, or right

_____ 23. A digitized version of photograph, or other type of picture that is displayed on a computer display

_____ 24. Term used to describe the process of closing all software programs in preparation to turn off a computer's power

_____ 25. Graphical User Interface; uses windos, icons, and menus to carry out commands such as opening files, delete files, move files, etc.

_____ 26. The horizontal bar across the top of the window that lists the menus